

WELCOME GUIDE

CHAPLAIN BASIC OFFICER LEADER COURSE (CHBOLC)

U.S. Army Chaplain Center & School
10100 Lee Road
Fort Jackson, SC 29207





WELCOME

Welcome to the US Army Chaplain Center and School (USACHCS) and the Chaplain Basic Officer Leader Course (CHBOLC). On behalf of the Chief, Initial Military Training, and the CHBOLC Cadre, thank you for volunteering to serve our Country, the US Army and its Soldiers, their Family Members, and our DA Civilians. This guide provides important information for your success as a CHBOLC student.

During the last year our cadre redesigned CHBOLC to meet the needs of the Army today, and to 2025 and beyond. You will find CHBOLC to be a tough and demanding leadership course, which requires a great deal from you physically, mentally and spiritually. Regardless of your previous military or civilian experience come with a servant's heart, prepared to engage the training and transformation process.

We look forward to your arrival and are passionate about the training you will receive here at the Chaplain Center and School. Your attention to the information contained in this guide will help to ensure your success in CHBOLC.



1. Reporting Instructions. Early reporting is not generally authorized. Exceptions include students coming from outside the Continental US of traveling from the West Coast. These students can arrive one day prior with authorization. Should you need early reporting, contact the Course Manager so permission can be obtained by the Office of Student Services. (Contact information on page 10.)

Fort Jackson is a closed installation which requires a Department of Defense (DOD) issued Common Access Card (CAC), a dependent or retiree DOD identification card, or a valid drivers license or passport to gain entrance to the post. If you have not yet been issued a CAC, you must present one of the other forms of ID above along with your orders bringing you to Fort Jackson. Students are not permitted to bring firearms or ammunition to Fort Jackson. DO NOT bring weapons, firearms or ammunition with you.

Fort Jackson and USACHCS **do not** provide transportation from the Columbia Metropolitan Airport. You are responsible for securing transportation from the airport to Fort Jackson.

If arriving by personally owned vehicle you must ensure you have a valid registration and proof of insurance in your vehicle at all times. If your unit has provided a rental, you must keep your rental documents in your vehicle at all times.

For gate hours and directions see the [Fort Jackson website](#).

[Click here](#) for a map of Fort Jackson and the locations of student lodging, the US Army Chaplain Center and School, and the Armed Forces Chaplaincy center. You should plan on arriving to Fort Jackson Welcome Center to obtain your student lodging prior to in-processing.

2. Cancellations & Arrival Delays. If you are not coming to the course, you must contact the Course Manager and your unit at least 10 days prior to the class report date. This will ensure you are cancelled from the course and prevent you from being coded in the Army Training Registration System as a “no show.” Failure to cancel results in the Army being charged for your first nights lodging. Students expecting to be delayed due to weather, air traffic delays, or other unforeseen delays MUST call the Course Manager immediately

3. In-processing. You will be given a date and time for in-processing when you have been identified for course attendance. Students are expected to report wearing business casual civilian or clerical attire. Ensure you arrive at Fort Jackson in time to meet this report time. The next page discusses required items for in-processing. Students missing in-processing may be disenrolled from the course.

4. Required Documents. This guide contains links to all of documents you need to complete and fill out prior to arrival. **Do not show up without these as it will delay your military pay.** You will need to bring the following documents along with [this checklist](#) to in-processing:



- 65 copies of your orders (orders should reflect the correct information; otherwise, they should be amended)
- [W-4 current year "Tax Form"](#) (Downloads from IRS.gov website)
- [Finance In-Processing Form Only for USAR/ARNG](#)
- [Finance In-Processing Form \(EXAMPLE\)](#)
- [DA Form 5960 "Basic Allowance for Quarters"](#)
- [DA Form 5960 "Basic Allowance for Quarters" \(Married - EXAMPLE\)](#)
- [DA Form 5960 "Basic Allowance for Quarters" \(Single - EXAMPLE\)](#)
- [DD Form 2058 "Legal Residence"](#)
- [DD Form 2058 "Legal Residence" \(EXAMPLE\)](#)
- [DA Form 3685 "JUMPS"](#)
- [DA Form 3685 "JUMPS" \(EXAMPLE\)](#)
- [SF 1199 "Direct Deposit"](#)
- [SF 1199 "Direct Deposit" \(EXAMPLE\)](#)
- [USARC 30-R "Clothing Allowance"](#)
- [USARC 30-R "Clothing Allowance" \(EXAMPLE\)](#)

If applicable, bring ORIGINALS of the following documents:

- Marriage Certificate
- Divorce Decree
- Spouse and children's birth certificates
- Discharge papers and prior service documents
- Dependent Custody Declaration
- Residence lease, rental, or mortgage contract, if not married
- Military issued Medical/Dental Records (for prior service or active duty)
- Receipts for travel-related expenses, to include taxi fares, baggage, tips, etc
- Date and place of payment of uniform allowance

The above documents need to be completed and brought with you when you report for in-processing. DO NOT send these via mail or email prior to reporting.

ACTIVE DUTY OFFICERS: If you are an Active Duty accessioned chaplain you will be sworn in on the day of your arrival. Please ensure you arrive with your DA Form 71 "Oath of Office" which should have been provided by the accessions officer. If you have lost your copy, you can [complete it here](#).



5. Directed Lodging and Meals. CHBOLC students are subject to Institutional Training Directed Lodging and Meals (ITDLM) guidelines. Students will NOT pay for lodging and meals during training days. You will pay for meals on weekends and holidays and receive reimbursement for these expenses at the standard government rate (approx. \$51 per day) to be claimed after completion of training. Meal cards will be issued during in-processing and you will dine at a designated dining facility during the week (M-F).

Students needing Kosher or Halal MREs must contact the Course Manger prior to arriving as these require additional time to obtain. You may submit your request using the email listed in the “Next Steps” section on page 9.

6. Basic Allowance for Housing (BAH). To apply for your BAH, you will need to bring the following documents:

- If you are married, bring a copy of your state issued Marriage Certificate (NOT a church copy).
- If you are single and will request housing allowance, you must bring a copy of your current lease or mortgage.
- If you’re not sure if either of these apply to you contact the Officer Student Services Program Manager for clarification.

7. Mail. The CHBOLC staff will coordinate mail call each day. No student may pick up another’s mail unless the absent student is conducting official business and has authorized another student to pick up his/her mail in writing. All unclaimed mail will be returned to the sender. To ensure your mail is not returned, you must use the following student mailing address:

Chaplain Basic Officer Leader Course (Class # _____)
(Rank and Name)
USACHCS
10100 Lee Road
Fort Jackson, SC 29207-7090

8. ID Cards and [Defense Enrollment Eligibility Reporting System \(DEERS\)](#). Students who do not possess an ID Card or who have not enrolled themselves or their dependents into DEERS will be able to do so during in-processing. You must have ORIGINAL documents to add family members to DEERS.

9. Financial Management. Direct deposit of pay and allowances is the only pay method used by the Army. Students must have a checking or savings account at a financial institution of their choice. Students need to know both their routing and checking account numbers. **Students must manage pay to ensure sufficient funds for uniforms and weekend meals.** Students who overdraw checking accounts are subject to disciplinary action and possible punishment under the Uniform Code of Military Justice (UCMJ).



10. Uniforms and Packing List. You will have the opportunity to purchase required uniform items on DAY 2 of in-processing. Students who do not yet have uniforms are encouraged to wait to purchase until arrival to ensure they are properly fitted. Students are permitted to wear either the old universal camouflage pattern (UCP), the operational camouflage pattern (OCP), or the Army Combat Uniform (ACU). Students possessing the old improved physical fitness uniform (IPFU) are permitted to wear it for physical readiness training (PRT). Refer to the packing list in Appendix A for specific required items.

You do not need to bring any organizational TA-50 (i.e. IBA, ACH, Ruck, Assault Pack, etc.) as all required organizational items will be issued here. Please do not ship any TA- 50 as we will not reimburse you for this. If you have small items that you use in the field (flashlight, gloves, etc.) you may bring these to avoid purchasing again.

11. Uniform Expense. Students requiring uniforms will need approximately \$1,000.00 to cover all uniforms. Students should have a major credit or debit card to purchase these. If students do not have the funds to cover these expenses, it is recommended that they reschedule their training and have their orders cancelled.

Students who have not already received their initial clothing allowance are authorized a one-time allowance. Students receive \$600 only when first reporting for active duty for more than 90 consecutive days, including travel time. When officers report for less than 90 days, their one-time initial allowance is \$400. Students can submit the reimbursement form USARC 30-R through the Office of Student Services after arrival. Clothing allowance processing can take up to 60 days.

12. Physical Readiness. You are expected to report to CHBOLC meeting Army height/weight standards and able to fully participate in physical readiness training. All students will weigh-in upon arrival. In accordance with (IAW) Army Regulation (AR) 350-1, all students must pass the Army Physical Fitness Test (APFT) prior to graduation. Failure to pass the APFT will result in course failure, and USAR/ARNG students will be required to repeat CHBOLC in its entirety to maintain their commission. Active Duty students will remain at USACHCS until such time as they pass or are separated from the Army. Regardless of whether you have taken an APFT prior to arrival, you are still required to take one at CHBOLC to meet graduation requirements. Per AR 350-1, unit administered APFTs will not be accepted.

13. Profiles. USAR/ARNG students arriving with a temporary profile obtained before coming to CHBOLC will not be enrolled in the course. Should you arrive with a temporary profile, you will be dis-enrolled and sent back to your unit. If you are injured or are/have been injured prior to arriving to CHBOLC, you will be required to see an Army medical provider who will determine your current medical status. Based on the medical providers input Cadre will determine if you are physically able to complete the training (to include Physical Readiness Training - PRT).



14. Student milBook Site. You are encouraged to go to the CHBOLC Student milBook site and request access (CAC Only). You can self-register for the site. You are encouraged to register prior to arrival as the site contains a number of important course documents. It can be accessed at <https://www.milsuite.mil/book/groups/usachcs-chbolc>.

15. Student UMM Blackboard Learning Platform. Students will use the Blackboard online learning platform for the delivery of course content. This site requires a valid Army Knowledge Online (AKO) account. An AKO account can be established at <https://www.us.army.mil>. Students with AKO access will automatically be registered for their class on the UMM Blackboard site once it becomes available (normally 30 days prior to course start date). Once available you can access it at <https://umm.elc.learn.army.mil>. If you do not receive access, it will be established during in-processing.

16. Office of Student Services. The Office of Student Services arrange your lodging reservations for the duration of your stay. Should you have questions concerning your housing situation or should you need to request early reporting, please contact Ms. Chabrier, Student Services program manager by phone at 803 751-8053 or email millie.chabrier.civ@mail.mil. Student Services is your point of contact for Personnel and Finance actions. To ensure in-processing goes smoothly, please ensure you completed and printed all documents mentioned in Section 1 prior to arrival.

17. Personal Vehicles. Students are recommended to arrive with a vehicle or orders authorizing a rental vehicle. Transportation to and from physical readiness training and classes is an individual responsibility. Students without a vehicle are encouraged to carpool.

18. Computers and Automation. A government computer will be issued to each student for the duration of the course. Students will be responsible for maintaining accountability of the computer while in the course and will also be responsible for loss or damage to issued equipment. Upon departure, students will turn in their computers. Students are authorized to use computers and tablets in the classroom for note-taking. Students may bring personal computers, but are required to use the issued computer for all coursework. There is printing capability at the school and in the lodging business centers.

19. Religious Accommodation. Some faith groups and denominations have particular religious practices, which may affect dietary practices, immunizations, worship observances, and the wearing of religious items.

- Religious practices may be accommodated IAW Department of Defense policy and AR 600-20. Unit commanders approve or deny requests for accommodation. Conditions may change based on military need and/or mission.
- Students must bring appropriate documentation to support requests such as membership certificates, letters from their endorsing agent, denominational or faith group tenet statements, etc.



- It is your responsibility to make these requirements known on your personal data sheet and to submit these requests in writing to your SGL upon arrival at USACHCS.
- Students are responsible for their own spiritual formation and for meeting individual endorser requirements.

20. Expectations for Students with Civilian Congregations/Ministry Settings. It is imperative for students who presently serve in a civilian ministry setting to come to CHBOLC with a “pastoral care plan” which is an agreement between students and their place of ministry outlining how they will conduct activities in their absence. You must ensure congregational business will not conflict with CHBOLC as you are here to train.

21. Chaplain Candidates. Chaplain candidates attending seminary (including online course work) must ensure that seminary education does not interfere with CHBOLC. Students are responsible to make arrangements with their academic advisors for temporary exemptions from scholastic requirements while in training.

What to Expect

During your training you can expect the following:

- An emphasis on teamwork to accomplish the religious support mission
- Integration into the Army its customs, courtesies, ethic and traditions
- A demanding schedule that will push you physically, spiritually, emotionally and mentally
- Performing the critical staff officer skills to work in collaboration with other Battalion staff officers and NCOs
- A vigorous Army physical readiness training program and adherence to Army standards for physical fitness
- Working in multi-faith teams to solve religious support problems and implement effective solutions
- An interactive and challenging academic program requiring critical thinking and decisive action
- Cadre and Faculty who have successfully done what they are teaching, are committed to the Chaplaincy’s mission, and are trained to teach, coach and mentor students
- Immersion in Army doctrine and language
- Use of Army digital systems and websites
- Time in the field experiencing Army life in a military operation and learning “fieldcraft”



Frequently Asked Questions

Q: I've already filled out all of the forms above, why do I have to fill them out again?

A: The Fort Jackson Finance Office requires these to ensure you are paid correctly.

Q: Do I have to make my own lodging reservations?

A: Students are required to live in Government Bachelor Officer Quarters or in off-post assigned hotels. Students do not make their own arrangements for lodging, the Program Manager of Student Services will take care of all lodging details.

Q: Can my family stay with me during CHBOLC?

A: Students in training are in a Mandatory "bachelor" status which means that spouses, children, and/or any other dependents are not authorized. Spouses may stay with you during graduation week if they are attending the spouses' seminar.

Q: What if I have travel issues or can't arrive by the report date time?

A: You need to contact the Course Manger immediately for guidance.

Q: What can I expect the daily schedule to be like?

A: The following schedule is a sample outline of the normal duty day. The schedule will be subject to change due to course demands and unscheduled activities. Some days will begin earlier and/or end later; some training may occur on weekends. Upon arrival you will be provided a training schedule.

0515-0700	Physical Readiness Training
0700-0800	Recovery/Breakfast
0800-0820	Spiritual Formation time
0820-0830	Accountability/Classroom
0830-1130	Course of Instruction
1130-1300	Lunch
1300-1630	Course of Instruction
1630-1645	Close Out Formation
1700-1800	Dinner
1800-1900	Supplemental Physical Readiness Training
1900-2030	Individual Study and Squad Study



Q: Do I have to work weekends and can I take leave?

A: Due to the mission and training focus while in CHBOLC, leave is generally not authorized. After CIMT, evenings and weekends are generally considered free time, and students are authorized freedom to travel in the local area. You will be briefed on the specifics of the pass policy once you arrive.

Q: What kind of civilian clothes should I bring?

A: The wear of civilian clothing is permitted after training/duty hours. During duty hours students are not permitted to wear civilian clothing at USACHCS unless specifically authorized by the cadre. When authorized for wear, male students will wear "Professional Civilian Attire." Professional Civilian Attire consists of a conservative (no large designs, large logos, extreme colors or color schemes) collared shirt, khaki slacks, black or brown leather belt, and dress shoes. Female students will wear the equivalent and may choose to wear appropriate skirts or dresses. After duty hours and when leaving the installation, students are authorized to change into appropriate civilian attire. The wear of tank-tops, open toe shoes, or items deemed undergarments are not permitted for wear outside of your room.

Q: I saw the packing list but what uniforms do I really need?

A: If it's on the packing list you need it. After CIMT students are required to have the Army Service Uniform. It is recommended that USAR and ARNG Soldiers bring with them patches, citation ribbons, etc that are specific to your unit as these may not be readily available at the Fort Jackson Military Clothing and Sales store. YES! You do need the duffel bag. While you may use whatever luggage you want for your flights, you WILL need the Army green duffel bag for the Capstone FTX.

Do not try to get by with one PT uniform or Army Combat Uniform. You will not have time to do laundry every day and your uniforms will get soiled and "ripe" from doing daily physical training and/or field exercises. We are as uncomfortable as you when we have to discuss this. Please don't be this student.

Q: On days when the dining facility is closed what are my meal options?

A: There are a number of restaurants in the Columbia area and you are encouraged to explore the city. Most, but not all, rooms have stove top and micros and cabinets, however, most rooms do not have what you need to cook with or eat with. If you're flying, be prepared to buy plastic "stuff". If driving, you might want to bring some simple cooking "stuff" (utensils, pot/frying pan, etc).

Q: I have a question that's not been answered above, what should I do?

A: Contact the Course Manger by phone or email and we will answer any and all questions.



Next Steps

Again, welcome to CHBOLC. We look forward to your arrival. To assist your cadre in organizing the class please complete and submit the following documents as soon you receive your course confirmation email from the course manager.

- Complete Student Data Sheet and email to Course Manager prior to arrival
- Complete CHCS Registration Form and email to Course Manager prior to arrival
- Email a “Head-to-Toe” JPEG photo
- Complete all paperwork and bring with you when you arrive
- Bring all original documents for DEERS enrollments
- For prior service, USAR and ARNG bring all medical and shot records with you

Questions and documents required by email should be sent to:
usarmy.jackson.usachcs.mbx.chbolc@mail.mil. If you have any questions please contact us using the numbers provided in Appendix B.



Appendix A. Uniform Clothing List (minimum requirements) IAW AR 670-1

- 1 Each Belt, Trouser, Tan
- 2 Pair Boots, Combat Suede ([IAW AR 670-1](#))
- 1 Each Patrol Cap, ACU (OCP/UCP) (sew-on/metal pin-on rank or Religious symbol)
- 4 Each *Coat, ACU (OCP/UCP)
- 4 Each *Trousers, ACU (OCP/UCP)
- 1 Pair **Glove Inserts, Olive Green
- 1 Pair Gloves, Working, Leather, Black or Green
- 7 Each T-Shirt, Tan/Brown
- 3 Pair Socks, White, ankle or calf-length (No Logos or Stripes)
- 1 Pair Running Shoes (recommend using for few weeks to break them in)
- 7 Pair Socks, Cushion Sole, Olive Green, Black, or Tan
- 1 Each Towel, Bath (Brown)
- 1 Each Towel, Face (Brown)
- 3 Each Trunks, PT Shorts (IPFU/APFU)
- 3 Each Shirt, PT, Army Short Sleeve (IPFU/APFU)
- 1 Each **Shirt, PT, Army Long Sleeve (IPFU/APFU)
- 1 Each **Jacket (IPFU/APFU)
- 1 Each **Pants (IPFU/APFU)
- 1 Each **Cap, Fleece, Foliage Green (IPFU), Black (APFU)
- 1 Each **Jacket, Fleece
- 1 Each Beret, Black w/ flash and rank insignia or cross for chaplains
- 1 Each Illumination Source (Flashlight) with red lens filter
- 1 Each Duffle Bag, Olive Drab Green
- 2 Each ID Tags with name, SSN, blood type and religious preference
- 1 Each Velcro (or sew-on) Rank and/or Religious Symbol, Subdued
- 1 Each US Army Officer's Guide (52nd edition)
- 1 Each ***Army Service Uniform (ASU) (Blue) Complete

* All personnel are required to have four utility uniforms (ACUs). See [OCP Pocket Guide](#) for guidance of uniforms during the UCP/OCP transition.

** Winter months only (1 Oct till 1 Apr)

*** All personnel are required to have after Phase 1



Appendix B. Important Phone Numbers

Local Area Code (803)

Course Manager	803-751-8921
Registrar	803-751-4553
Student Services	803-751-8053
USAR Total Force Integrator (Liaison)	803-751-8928
ARNG Total Force Integrator (Liaison)	803-414-9892 blackberry
HHC USACHCS Charge of Quarters (CQ) (after duty hours and weekends only)	803-751-1559
Fort Jackson Inn	803-782-9802
Caldwell Dental Clinic:	803-751-6017/5178/5529
McWethy TMC:	803-751-6789/6895
Moncrief Army Community Hospital:	803-751-2160
Dept. of Emergency Services (DES):	803-751-3113/3115/3116
Emergency (On-post only):	803-751-9111



Appendix C. Useful Websites

The Army Song: <http://www.music.army.mil/music/armysong/>

Chaplain Center and School Website: <http://usachcs.armylive.dodlive.mil/>

Fort Jackson: <http://www.army.mil/info/organization/jackson/>

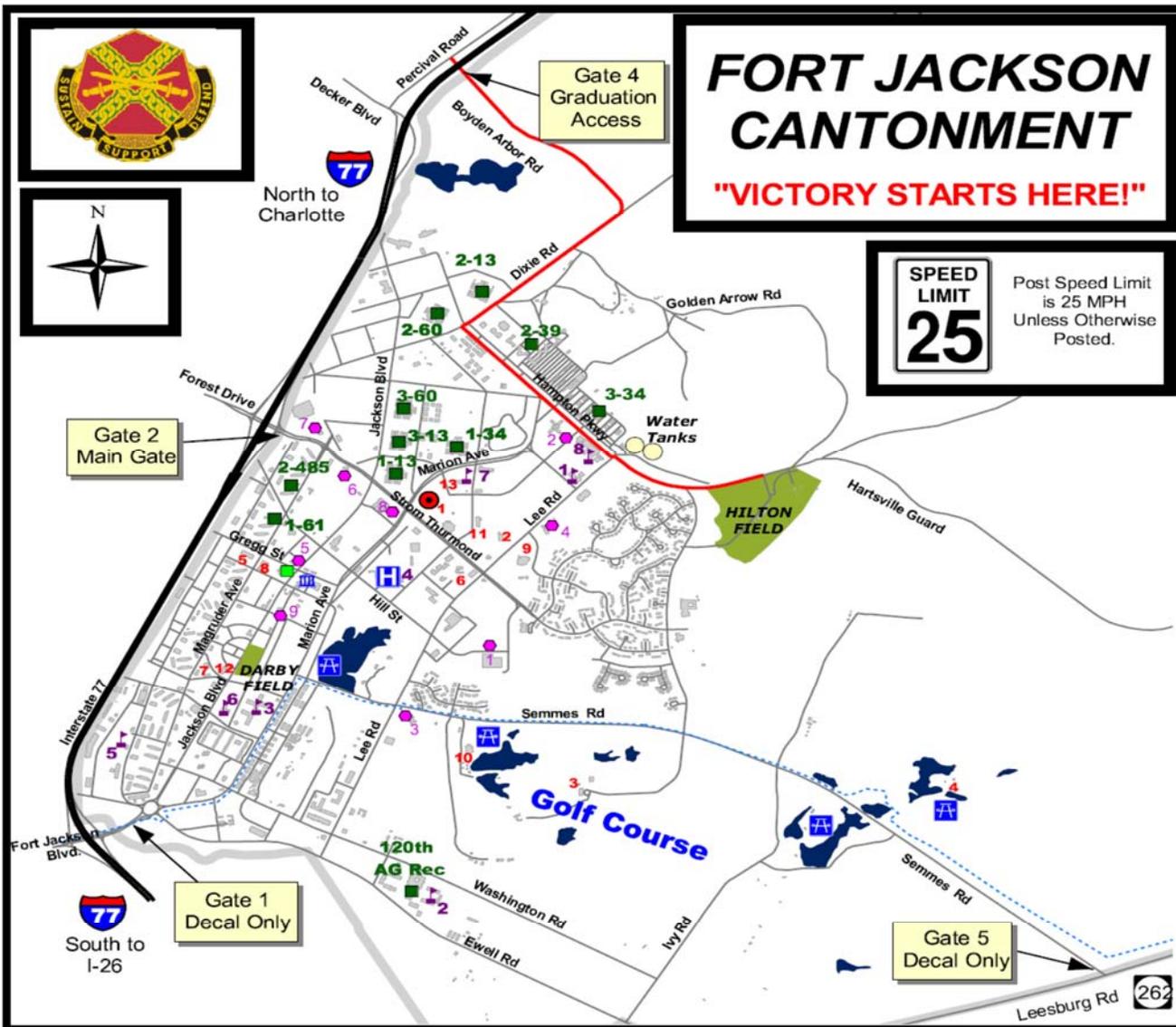
CHBOLC milBook Site: <https://www.milsuite.mil/book/groups/usachcs-chbolc>

USACHCS Blackboard: <https://umm.ellc.learn.army.mil>

APFT Standards: <http://www.armyprt.com/downloads/tc-3-2220-army-physical-readiness-training.shtml> or [APFT Standards](#)

Height and Weight Standards: [Height and Weight Chart](#)

Acronym Finder: <http://www.acronymfinder.com/>



FORT JACKSON CANTONMENT

"VICTORY STARTS HERE!"

SPEED LIMIT 25
 Post Speed Limit is 25 MPH Unless Otherwise Posted.



- RECREATION**
- 1 SOLOMON CENTER
 - 2 Autocraft Shop
 - 3 Golf Pro Shop
 - 4 Heise Pond
 - 5 Knight Pool
 - 6 Library
 - 7 Magruder's Sports Pub and Grill
 - 8 Mann Center
 - 9 NCO Club
 - 10 Officers' Club
 - 11 Recycling Center
 - 12 Theater #3
 - 13 Water Park and Mini Golf

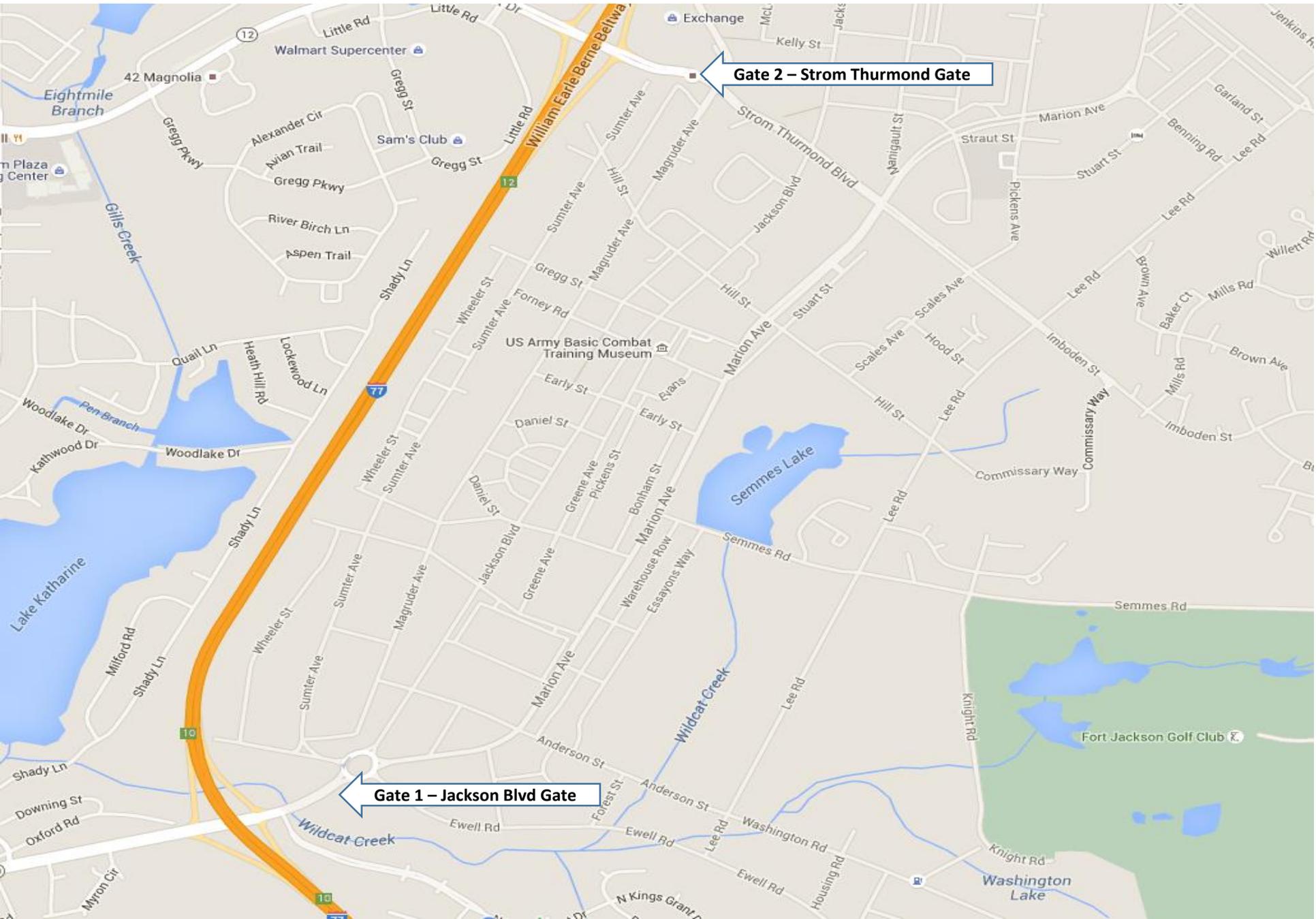
- MISC**
- Post HQ
 - Basic Training Unit
 - Hospital
 - Post Museum
 - Picnic Area
 - Lake or Pond
 - Palmetto Trail
 - ROUTE TO GRADUATION**

- PCS POINTS**
- 1 Commissary
 - 2 Dozier Hall
 - 3 Kennedy BOQ
 - 4 Palmetto Lodge
 - 5 Post Conf. Room
 - 6 Public Affairs Office
 - 7 PX
 - 8 Strom Thurmond Bldg.
 - 9 U.S. Post Office

- SCHOOLS**
- 1 Chaplain School
 - 2 Drill Sgt. School
 - 3 Heavy Wheeled Mech. Sch.
 - 4 Hospital
 - 5 Light Wheeled Mech. Sch.
 - 6 NCO Academy
 - 7 Polygraph Institute
 - 8 Soldier Support Institute

16 NOV 2005
 Compliments of
 DPW-ENRD

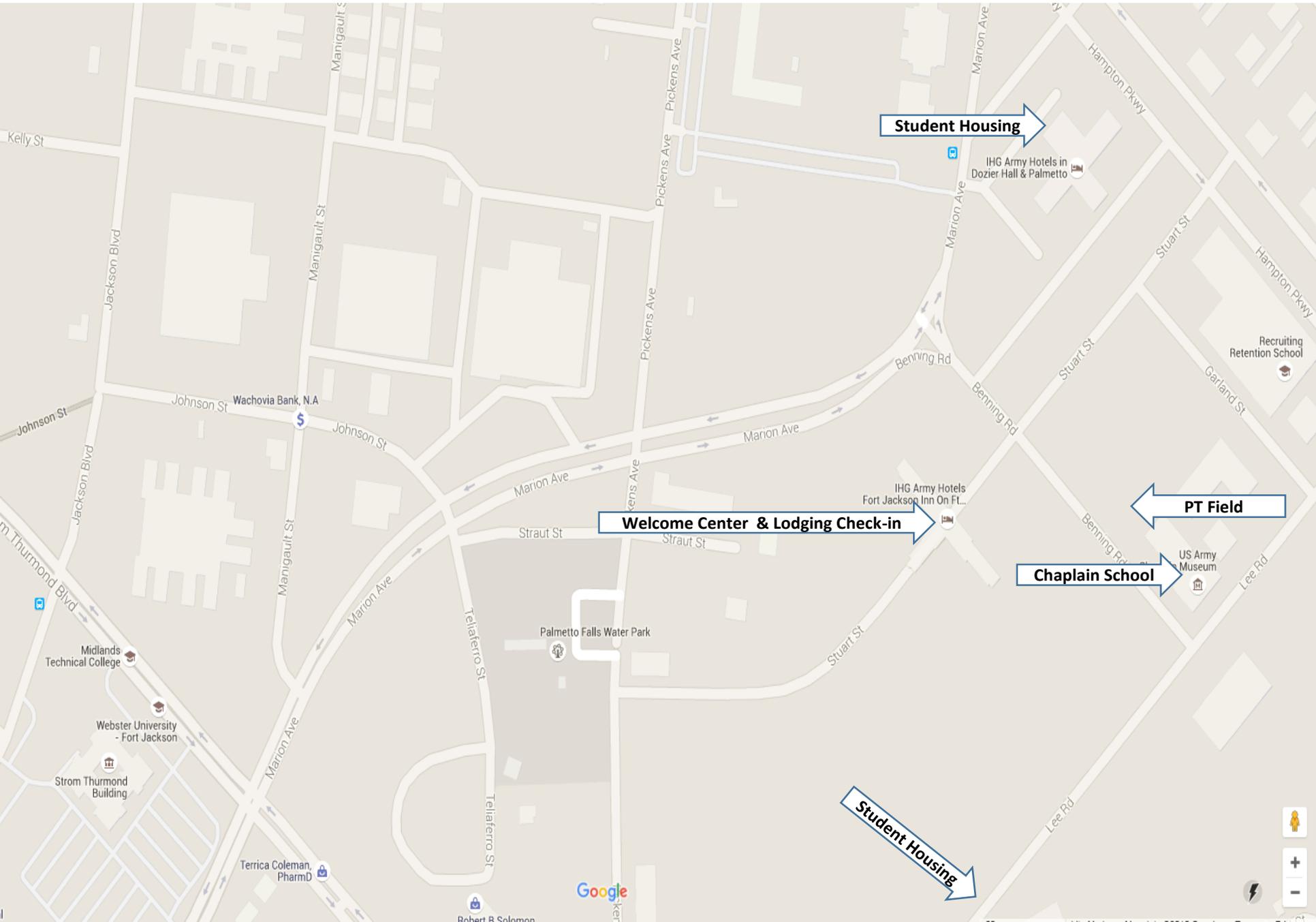
Fort Jackson, SC



Gate 2 – Strom Thurmond Gate

Gate 1 – Jackson Blvd Gate

Chaplain School



Student Housing

Welcome Center & Lodging Check-in

PT Field

Chaplain School

Student Housing



U.S. ARMY



NOW

Today to 30 June 2015	
Uniform Name	Army Combat Uniform in Universal Camouflage Pattern
Camouflage Pattern	Universal Camouflage Pattern (UCP)
Headgear Camouflage Pattern	Universal Camouflage Pattern (UCP)
T-shirt Color	Sand
Belt Color	Sand
Boots Color	Sand
OCIE Camouflage Pattern	Universal Camouflage Pattern (UCP)

Army Combat Uniform Summary of Changes

1 July 2015 to 30 September 2019					
During Transition	Uniform Name	Army Combat Uniform in Universal Camouflage Pattern	Flame Resistant Army Combat Uniform in Operation Enduring Freedom Camouflage Pattern	Army Combat Uniform in Operational Camouflage Pattern	During Transition
	Camouflage Pattern	Universal Camouflage Pattern (UCP)	Operation Enduring Freedom Camouflage Pattern	Operational Camouflage Pattern	
	Headgear Camouflage Pattern	Universal Camouflage Pattern (UCP)	Operation Enduring Freedom Camouflage Pattern	Operational Camouflage Pattern	
	T-shirt Color	Sand	Sand or Tan 499	Sand or Tan 499	
	Belt Color	Sand	Sand or Tan 499	Sand or Tan 499	
	Boots Color	Sand	Sand or Coyote Brown	Sand or Coyote Brown	
	OCIE Camouflage Pattern	Universal Camouflage Pattern (UCP)	Universal Camouflage Pattern, Operation Enduring Freedom Camouflage Pattern, or Operational Camouflage Pattern; however, All components of OCIE ensembles will be of the same camouflage pattern		

1 July 2015 to 30 September 2019 is the uniform transition period. In this window, Soldiers will wear combinations of the three uniforms above, as indicated, until the mandatory possession date of 1 October 2019 when the entire Army will be in the Operational Camouflage Pattern Army Combat Uniform.



NLT 1 Oct 19

1 October 2019 to TBD	
Uniform Name	Army Combat Uniform in Operational Camouflage Pattern
Camouflage Pattern	Operational Camouflage Pattern
Headgear Camouflage Pattern	Operational Camouflage Pattern
T-shirt Color	Tan 499
Belt Color	Tan 499
Boots Color	Coyote Brown
OCIE Camouflage Pattern	Operational Camouflage Pattern





Universal Camouflage Pattern (UCP) Army Combat Uniform (ACU)

- UCP: Soldiers are currently authorized to wear the Universal Camouflage Pattern ACU. The wear-out date for the UCP ACU is 30 SEP 2019.

- Sand T-shirt color:
For reference



- Sand belt color:
For reference



- Tan boot color:
For reference



Sand



Sand



NOTE: Soldiers are not authorized to wear the Tan 499 T-shirt, Tan 499 belt, or the Coyote Brown boots with the Universal Camouflage Pattern.



Operation Enduring Freedom Camouflage Pattern (OEF-CP) Flame Resistant Army Combat Uniform (ACU)

- (OEF-CP): This pattern has been issued in Theater to Soldiers since 2010. Soldiers are authorized to wear the Operation Enduring Freedom Camouflage Pattern Flame Resistant ACU in garrison effective 1 July 2015.*
- Soldiers are authorized to wear the sand or the Tan 499 T-shirt, sand or Tan 499 belt, and tan or Coyote Brown boots during the transition period which ends 30 SEP 2019.
- Tan 499 T-shirt color:
Available starting July 2015.
- Tan 499 belt color:
Available starting July 2015.
- Coyote Brown boot color:
Available starting August 2015.



*Previously granted exceptions to policy for wear of the OEF-CP flame resistant uniform outside of combat areas of operations remain in effect.

NOTE: Soldiers may wear OEF-CP or Operational Camouflage Pattern headgear with both OEF-CP Flame Resistant Army Combat Uniform and Operational Camouflage Pattern Army Combat Uniform.



Operational Camouflage Pattern Army Combat Uniform (ACU)

- Soldiers are authorized to wear the Operational Camouflage Pattern ACU starting 1 July 2015. Sales will begin July 2015. Centralized issue for incoming Soldiers will begin January 2016 (2QFY16). Mandatory possession date is 1 October 2019.
- Soldiers are authorized to wear the sand or the Tan 499 T-shirt, sand or Tan 499 belt, and tan or Coyote Brown boots during the transition period which ends 30 SEP 2019.
- Tan 499 T-shirt color: Available starting July 2015.
- Tan 499 belt color: Available starting July 2015.
- Coyote Brown boot color: Available starting August 2015.



NOTE: Soldiers may wear OEF-CP or Operational Camouflage Pattern headgear with both OEF-CP Flame Resistant Army Combat Uniform and Operational Camouflage Pattern Army Combat Uniform.



Operational Camouflage Pattern Army Combat Uniform Design Changes

Changes:

- Army Combat Uniform
- Army Combat Uniform-Alternate

Upper Sleeve Pocket



Upper Sleeve Pocket
Remove hook and loop closure
Add zipper closure
Change Friend or Foe cover

Cargo Pocket



Cargo Pocket
Remove cord and barrel lock

Lower Leg Pocket



Lower Leg Pocket Flap
Remove hook and loop closure
Add one button closure



Mandarin Collar
Remove hook and loop closure
Remove mandarin collar flap extension
Replace with fold down collar design

Upper Sleeve Pocket
Increase pocket length by one inch

Elbow Patch
Remove internal elbow pads
Remove hook and loop from elbow patches
Retain double fabric reinforcement at elbow

Sleeve Pen Pocket
Reduce pen pocket channels from three to two

Trouser Waistband
Remove drawstring (ACU)

Knee Patch
Remove internal knee pads
Remove hook and loop from knee patches
Retain double fabric reinforcement at knee

Table B-1
Weight for height table (screening table weight)

Height (inches)	Minimum weight ¹ (pounds)	Male weight in pounds, by age				Female weight in pounds, by age			
		17-20	21-27	28-39	40+	17-20	21-27	28-39	40+
58	91	-	-	-	-	119	121	122	124
59	94	-	-	-	-	124	125	126	128
60	97	132	136	139	141	128	129	131	133
61	100	136	140	144	146	132	134	135	137
62	104	141	144	148	150	136	138	140	142
63	107	145	149	153	155	141	143	144	146
64	110	150	154	158	160	145	147	149	151
65	114	155	159	163	165	150	152	154	156
66	117	160	163	168	170	155	156	158	161
67	121	165	169	174	176	159	161	163	166
68	125	170	174	179	181	164	166	168	171
69	128	175	179	184	186	169	171	173	176
70	132	180	185	189	192	174	176	178	181
71	136	185	189	194	197	179	181	183	186
72	140	190	195	200	203	184	186	188	191
73	144	195	200	205	208	189	191	194	197
74	148	201	206	211	214	194	197	199	202
75	152	206	212	217	220	200	202	204	208
76	156	212	217	223	226	205	207	210	213
77	160	218	223	229	232	210	213	215	219
78	164	223	229	235	238	216	218	221	225
79	168	229	235	241	244	221	224	227	230
80 ²	173	234	240	247	250	227	230	233	236

Notes:

¹ Male and female Soldiers who fall below the minimum weights shown in table B-1 will be referred by the commander for immediate medical evaluation.

² Add 6 pounds per inch for males over 80 inches and 5 pounds per inch for females over 80 inches.

Change No. 1

FM 7-22, C1
Headquarters
Department of the Army
Washington, DC, 3 May 2013

Army Physical Readiness Training

1. Change FM 7-22, 28 September 2012, as follows:

Remove old pages:

None

Pages A-19 through A-24

Insert new pages:

Change 1 transmittal

Pages A-19 through A-24

2. A star (*) marks new or changed material.
3. File this transmittal sheet in front of the publication.

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JOYCE E. MORROW
*Administrative Assistant to the
Secretary of the Army*
1306702

RAYMOND T. ODIERNO
*General, United States Army
Chief of Staff*

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Army Physical Fitness Test Scorecard															
For use of this form, see FM 7-22, the proponent agency is TRADOC.															
TEST ONE				TEST TWO				TEST THREE				TEST FOUR			
DATE	GRADE	AGE	DATE	GRADE	AGE	DATE	GRADE	AGE	DATE	GRADE	AGE				
20111016	E-6	32	20120412	E-6	33										
HEIGHT (IN INCHES)	WEIGHT: 140 lbs	BODY COMPOSITION: GO / NO-GO	HEIGHT (IN INCHES)	WEIGHT: 137 lbs	BODY COMPOSITION: GO / NO-GO	HEIGHT (IN INCHES)	WEIGHT: lbs	BODY COMPOSITION: GO / NO-GO	HEIGHT (IN INCHES)	WEIGHT: lbs	BODY COMPOSITION: GO / NO-GO				
68	✓	✓													
PU RAW SCORE	INITIALS	POINTS	PU RAW SCORE	INITIALS	POINTS	PU RAW SCORE	INITIALS	POINTS	PU RAW SCORE	INITIALS	POINTS				
39	II	92	42	II	96										
SU RAW SCORE	INITIALS	POINTS	SU RAW SCORE	INITIALS	POINTS	SU RAW SCORE	INITIALS	POINTS	SU RAW SCORE	INITIALS	POINTS				
72	II	95	75	II	99										
2MR RAW SCORE	INITIALS	POINTS	2MR RAW SCORE	INITIALS	POINTS	2MR RAW SCORE	INITIALS	POINTS	2MR RAW SCORE	INITIALS	POINTS				
15:36	II	100													
ALTERNATE AEROBIC EVENT		TOTAL POINTS	ALTERNATE AEROBIC EVENT		TOTAL POINTS	ALTERNATE AEROBIC EVENT		TOTAL POINTS	ALTERNATE AEROBIC EVENT		TOTAL POINTS				
		287	WALK		195										
TIME	GO	NO-GO	TIME	GO	NO-GO	TIME	GO	NO-GO	TIME	GO	NO-GO				
			36:39	✓											
NCO/IC SIGNATURE			NCO/IC SIGNATURE			NCO/IC SIGNATURE			NCO/IC SIGNATURE						
COMMENTS	Profile: Ankle Surgery					COMMENTS									
Weather: Clear/Temp 76	Weather: Clear/Temp 56					Humidity: 66%									
Humidity 86%	Humidity: 66%														
Award: APFB															
SPECIAL INSTRUCTION: USE INK															
LEGEND: PU - PUSH UPS 2MR - 2 MILE RUN															
SU - SIT UPS APFT - ARMY PHYSICAL FITNESS TEST															
DA FORM 705, MAY 2010															

PREVIOUS EDITIONS ARE OBSOLETE.

Figure A-11A. DA Form 705 sample (Page 1)

Army Physical Fitness Test Scorecard															
For use of this form, see FM 7-22; the proponent agency is TRADOC.															
TEST FIVE				TEST SIX				TEST SEVEN				TEST EIGHT			
DATE	GRADE	AGE	DATE	GRADE	AGE	DATE	GRADE	AGE	DATE	GRADE	AGE				
NAME (LAST, FIRST MIDDLE) Smith, Jane A. GENDER Female UNIT B Company, 199th MI BN															
HEIGHT (IN INCHES)	BODY COMPOSITION WEIGHT: lbs	GO / NO-GO	HEIGHT (IN INCHES)	BODY COMPOSITION WEIGHT: lbs	GO / NO-GO	HEIGHT (IN INCHES)	BODY COMPOSITION WEIGHT: lbs	GO / NO-GO	HEIGHT (IN INCHES)	BODY COMPOSITION WEIGHT: lbs	GO / NO-GO				
PU RAW SCORE	INITIALS	POINTS	PU RAW SCORE	INITIALS	POINTS	PU RAW SCORE	INITIALS	POINTS	PU RAW SCORE	INITIALS	POINTS				
SU RAW SCORE	INITIALS	POINTS	SU RAW SCORE	INITIALS	POINTS	SU RAW SCORE	INITIALS	POINTS	SU RAW SCORE	INITIALS	POINTS				
2MR RAW SCORE	INITIALS	POINTS	2MR RAW SCORE	INITIALS	POINTS	2MR RAW SCORE	INITIALS	POINTS	2MR RAW SCORE	INITIALS	POINTS				
ALTERNATE AEROBIC EVENT	TOTAL POINTS		ALTERNATE AEROBIC EVENT	TOTAL POINTS		ALTERNATE AEROBIC EVENT	TOTAL POINTS		ALTERNATE AEROBIC EVENT	TOTAL POINTS					
EVENT			EVENT			EVENT			EVENT						
TIME	GO	NO-GO	TIME	GO	NO-GO	TIME	GO	NO-GO	TIME	GO	NO-GO				
NCOIC/OIC SIGNATURE	NCOIC/OIC SIGNATURE		NCOIC/OIC SIGNATURE	NCOIC/OIC SIGNATURE		NCOIC/OIC SIGNATURE	NCOIC/OIC SIGNATURE		NCOIC/OIC SIGNATURE	NCOIC/OIC SIGNATURE					
COMMENTS	COMMENTS		COMMENTS	COMMENTS		COMMENTS	COMMENTS		COMMENTS	COMMENTS					
SPECIAL INSTRUCTION: USE INK LEGEND: PU - PUSH UPS 2MR - 2 MILE RUN SU - SIT UPS APFT - ARMY PHYSICAL FITNESS TEST															
DA FORM 705, MAY 2010															

PREVIOUS EDITIONS ARE OBSOLETE.

Figure A-11B. DA Form 705 sample (page 2)

PUSH-UP STANDARDS																											
AGE GROUP		17-21		22-26		27-31		32-36		37-41		AGE GROUP		42-46		47-51		52-56		57-61		62+		AGE GROUP			
Repetitions		M	F	M	F	M	F	M	F	M	F	Repetitions		M	F	M	F	M	F	M	F	M	F	Repetitions			
77																											
76																											
75				100		98		100																			
74				99		97		99																			
73				98		96		98																			
72				97		95		97																			
71		100		96		94		96																			
70		99		94		93		95		97																	
69		97		93		92		94		96																	
68		96		92		91		93		95																	
67		94		91		89		92		94																	
66		93		90		88		91		93				100													
65		92		89		87		90		92				85		99											
64		90		87		85		89		91				84		98											
63		89		86		85		88		90				83		97											
62		88		85		84		87		89				82		96											
61		88		84		83		86		88				81		94											
60		85		83		82		85		87				80		93											
59		83		82		81		84		86				79		92		100									
58		82		81		80		83		85				78		91		99									
57		81		79		78		82		84				77		90		98									
56		79		78		78		81		83				76		89		96		100							
55		78		77		77		79		82				75		88		95		99							
54		77		76		76		78		81				74		87		94		98							
53		76		75		75		77		79				73		86		93		97		100					
52		74		74		74		76		78				72		84		92		96		99					
51		72		73		73		75		77				71		83		91		94		98					
50		71		71		72		74		76				70		82		90		93		97		100			
49		70		70		71		73		75				69		81		88		92		95		99			
48		68		68		69		72		74				68		80		87		91		94		98			
47		67		68		68		71		73				67		79		86		90		93		96			
46		66		67		67		70		72				66		78		85		89		92		95			
45		64		66		66		69		71				65		77		84		88		91		94			
44		63		65		65		68		70				64		76		83		87		90		93			
43		61		63		64		67		69				63		74		81		86		89		92			
42		60		62		63		66		68				62		73		80		84		87		91			
41		59		61		62		65		67				61		72		79		83		86		89			
40		57		60		61		64		66				60		71		78		82		85		88			
39		56		58		60		63		65				59		70		77		81		84		87			
38		54		57		59		62		64				58		69		75		80		83		86			
37		53		56		58		61		63				57		68		74		79		82		85			
36		52		55		57		60		62				56		67		73		78		81		84			
35		50		54		56		59		61				55		66		72		77		80		83			
34		49		53		55		58		60				54		65		71		76		79		82			
33		48		52		54		57		59				53		64		70		75		78		81			
32		46		51		53		56		58				52		62		68		73		76		79			
31		45		50		52		55		57				51		61		67		72		75		78			
30		43		49		50		54		56				50		60		66		71		74		77			
29		42		47		49		53		55				49		59		65		70		73		76			
28		41		46		48		52		54				48		58		64		69		72		75			
27		39		45		47		51		53				47		57		63		68		71		74			
26		38		44		46		50		52				46		56		62		67		70		73			
25		37		43		45		49		51				45		55		61		66		69		72			
24		35		42		44		48		50				44		54		60		65		68		71			
23		34		41		43		47		49				43		53		59		64		67		70			
22		32		39		41		45		47				42		51		57		62		65		68			
21		31		38		40		44		46				41		50		56		61		64		67			
20		30		37		39		43		45				40		49		55		60		63		66			
19		29		36		38		42		44				39		48		54		59		62		65			
18		28		35		37		41		43				38		47		53		58		61		64			
17		26		34		36		40		42				37		46		52		57		60		63			
16		24		33		35		39		41				36		44		50		55		58		61			
15		23		31		33		37		39				35		43		49		54		57		60			
14		21		30		32		36		38				34		42		48		53		56		59			
13		20		29		31		35		37				33		41		47		52		55		58			
12		19		28		30		34		36				32		40		46		51		54		57			
11		17		27		29		33		35				31		39		45		50		53		56			
10		16		26		28		32		34				30		38		44		49		52		55			
9		14		25		27		31		33				29		37		43		48		51		54			
8		13		24		26		30		32				28		36		42		47		50		53			
7		12		23		25		29		31				27		35		41		46		49		52			
6		10		21		23		27		29				26		34		40		45		48		51			
5		9		20		22		26		28				25		33		39		44		47		50			
4		8		19		21		25		27				24		32		38		43		46		49			
3		6		18		20		24		26				23		31		37		42		45		48			
2		5		17		19		23		25				22		30		36		41		44		47			
1		3		16		18		22		24				21		29		35		40		43		46			
Repetitions	M	F	M	F	M	F	M	F	M	F	Repetitions	M	F	M	F	M	F	M	F	M	F	M	F	Repetitions			
AGE GROUP	17-21	22-26	27-31	32-36	37-41	AGE GROUP	42-46	47-51	52-56	57-61	62+	AGE GROUP															

Scoring standards are used to convert raw scores to point scores after test events are completed. Male point scores are indicated by the M at the top and bottom of the shaded column. Female point scores are indicated by the F at the top and bottom of the unshaded column. To convert raw scores to point scores, find the number of repetitions performed in the left-hand column. Next, move right along that row and locate the intersection of the soldier's appropriate age column. Record that number in the Push-Up points block on the front of the scorecard.

SIT-UP STANDARDS												
AGE GROUP	17-21	22-26	27-31	32-36	37-41	AGE GROUP	42-46	47-51	52-56	57-61	62+	AGE GROUP
Repetitions	MF	MF	MF	MF	MF	Repetitions	MF	MF	MF	MF	MF	Repetitions
82			100			82						82
81			99			81						81
80		100	98			80						80
79		99	97			79						79
78	100	97	96			78						78
77	98	96	95			77						77
76	97	95	94	100	100	76						76
75	95	93	92	99	99	75						75
74	94	92	91	98	98	74						74
73	92	91	90	96	97	73						73
72	90	89	89	95	96	72			100			72
71	89	88	88	94	95	71		99				71
70	87	87	87	93	94	70		98				70
69	86	85	86	92	93	69		97				69
68	84	84	85	91	92	68		96				68
67	82	83	84	89	91	67		95				67
66	81	81	83	88	89	66	94	100	100			66
65	79	80	82	87	88	65	93	99	99			65
64	78	79	81	86	87	64	92	98	98	100		64
63	76	77	79	85	86	63	91	97	97	99	100	63
62	74	76	78	84	85	62	90	96	96	98	99	62
61	73	75	77	82	84	61	89	94	95	97	98	61
60	71	75	76	81	83	60	88	93	94	96	97	60
59	70	72	75	80	82	59	87	92	93	95	96	59
58	68	71	74	79	81	58	86	91	92	94	95	58
57	66	69	73	78	80	57	85	90	91	93	94	57
56	65	68	72	76	79	56	84	89	90	92	93	56
55	63	67	71	75	78	55	83	88	89	91	92	55
54	62	65	70	74	77	54	82	87	88	90	91	54
53	60	64	69	73	76	53	81	86	87	89	90	53
52	58	63	68	72	75	52	80	84	85	87	88	52
51	57	61	66	71	74	51	79	83	84	86	87	51
50	55	60	65	69	73	50	78	82	83	85	86	50
49	54	59	64	68	72	49	77	81	82	84	85	49
48	52	57	63	67	71	48	76	80	81	83	84	48
47	50	56	62	66	69	47	75	79	80	82	83	47
46	49	55	61	65	68	46	74	78	79	81	82	46
45	47	53	60	64	67	45	73	77	78	80	81	45
44	46	52	59	63	66	44	72	76	77	79	80	44
43	44	50	58	62	65	43	71	75	76	78	79	43
42	42	49	57	61	64	42	70	74	75	77	78	42
41	41	48	56	60	63	41	69	73	74	76	77	41
40	39	47	55	59	62	40	68	72	73	75	76	40
39	38	45	54	58	61	39	67	71	72	74	75	39
38	36	44	52	56	60	38	66	70	71	73	74	38
37	34	43	51	55	59	37	65	69	70	72	73	37
36	33	41	50	54	58	36	64	68	69	71	72	36
35	31	40	49	53	57	35	63	67	68	70	71	35
34	30	39	48	52	56	34	62	66	67	69	70	34
33	29	37	47	51	55	33	61	65	66	68	69	33
32	28	36	46	50	54	32	60	64	65	67	68	32
31	25	35	45	49	53	31	59	63	64	66	67	31
30	23	33	44	48	52	30	58	62	63	65	66	30
29	22	31	43	47	51	29	57	61	62	64	65	29
28	20	31	42	46	50	28	56	60	61	63	64	28
27	18	29	41	45	49	27	55	59	60	62	63	27
26	17	28	39	43	47	26	54	58	59	61	62	26
25	15	27	38	42	46	25	53	57	58	60	61	25
24	14	26	37	41	45	24	52	56	57	59	60	24
23	12	25	36	40	44	23	51	55	56	58	59	23
22	10	23	35	39	43	22	50	54	55	57	58	22
21	9	21	34	38	42	21	49	53	54	56	57	21
Repetitions	MF	MF	MF	MF	MF	Repetitions	MF	MF	MF	MF	MF	Repetitions
AGE GROUP	17-21	22-26	27-31	32-36	37-41	AGE GROUP	42-46	47-51	52-56	57-61	62+	AGE GROUP

Scoring standards are used to convert raw scores to point scores after test events are completed. To convert raw scores to point scores, find the number of repetitions performed in the left-hand column. Next, move right along that row and locate the intersection of the soldier's appropriate age column. Record that number in the Sit-Up points block on the front of the scorecard.

Figure A-11D. DA Form 705 sample (page 4)

2-MILE RUN STANDARDS																									
AGE GROUP		17-21		22-26		27-31		32-36		37-41		AGE GROUP		42-46		47-51		52-56		57-61		62+		AGE GROUP	
Time	M	F	M	F	M	F	M	F	M	F	M	F	Time	M	F	M	F	M	F	M	F	M	F	Time	
12:54													12:54												12:54
13:00	100		100										13:00												13:00
13:06	99		99										13:06												13:06
13:12	97		98										13:12												13:12
13:18	96		97	100			100						13:18												13:18
13:24	94		96	99			99						13:24												13:24
13:30	93		94	98			98						13:30												13:30
13:36	92		93	97			97	100					13:36												13:36
13:42	90		92	96			96	99					13:42												13:42
13:48	89		91	95			95	98					13:48												13:48
13:54	88		90	94			94	97					13:54												13:54
14:00	86		89	92			94	97					14:00												14:00
14:06	85		88	91			93	96					14:06	100											14:06
14:12	83		87	90			92	95					14:12	99											14:12
14:18	82		86	89			91	94					14:18	98											14:18
14:24	81		84	88			90	93					14:24	97	100										14:24
14:30	79		83	87			89	92					14:30	97	99										14:30
14:36	78		82	86			88	91					14:36	96	98										14:36
14:42	77		81	85			87	91					14:42	95	98	100									14:42
14:48	75		80	84			86	90					14:48	94	97	99									14:48
14:54	74		79	83			85	89					14:54	93	96	98									14:54
15:00	72		78	82			85	88					15:00	92	95	98									15:00
15:06	71		77	81			84	87					15:06	91	95	97									15:06
15:12	70		76	79			83	86					15:12	90	94	96									15:12
15:18	69		74	78			82	85					15:18	90	93	95	100								15:18
15:24	67		73	77			81	85					15:24	89	93	95	99								15:24
15:30	66		72	76			80	84					15:30	88	92	94	98								15:30
15:36	64	100	71	100	75		79	83					15:36	87	91	93	97								15:36
15:42	63	99	70	99	74		78	82					15:42	86	90	92	96								15:42
15:48	61	98	69	98	73	100	77	81					15:48	85	89	91	95								15:48
15:54	60	96	68	97	72	99	76	100	80				15:54	84	88	91	95	98							15:54
16:00	59	95	67	96	71	94	75	99	80				16:00	83	87	90	94	97							16:00
16:06	57	94	66	95	70	97	75	99	76				16:06	83	87	89	93	96							16:06
16:12	56	93	64	94	69	97	74	98	78				16:12	82	86	88	92	95							16:12
16:18	54	92	63	93	68	96	73	97	77				16:18	81	85	87	91	94							16:18
16:24	53	90	62	92	66	95	72	97	76				16:24	80	84	87	91	93							16:24
16:30	52	89	61	91	65	94	71	96	75				16:30	79	84	86	90	93							16:30
16:36	50	88	60	90	64	93	70	95	74				16:36	78	83	85	89	92							16:36
16:42	49	87	59	89	63	92	69	94	74				16:42	77	82	84	88	91							16:42
16:48	48	85	58	88	62	91	68	94	73				16:48	77	81	84	87	90							16:48
16:54	46	84	57	87	61	91	67	93	72				16:54	76	80	83	86	89							16:54
17:00	45	83	56	86	60	90	66	92	71	100			17:00	75	80	82	85	88							17:00
17:06	43	82	54	85	59	89	65	91	70	99			17:06	74	79	81	84	87							17:06
17:12	42	81	53	84	58	88	65	91	69	98			17:12	73	78	80	83	86							17:12
17:18	41	79	52	83	57	87	64	90	69	97			17:18	72	77	80	83	85							17:18
17:24	39	78	51	82	56	86	63	90	68	96			17:24	71	100	76	80	84							17:24
17:30	38	77	50	81	55	85	62	89	67	95			17:30	70	75	78	81	83							17:30
17:36	37	76	49	80	54	84	61	88	66	94			17:36	70	75	100	77	80	82						17:36
17:42	35	75	48	79	53	83	60	88	65	93			17:42	69	74	77	80	81							17:42
17:48	34	73	47	78	52	82	59	87	64	94			17:48	68	73	76	79	80							17:48
17:54	32	72	46	77	51	82	58	86	63	94			17:54	67	72	75	78	79							17:54
18:00	31	71	44	76	50	81	57	85	62	93			18:00	66	71	74	77	78							18:00
18:06	30	70	43	75	49	80	56	85	62	92			18:06	65	70	73	76	77							18:06
18:12	29	69	42	74	47	79	55	84	61	92			18:12	64	69	72	75	77							18:12
18:18	28	67	41	73	46	78	55	83	60	91			18:18	63	68	71	74	76							18:18
18:24	26	66	40	72	45	77	54	83	59	90			18:24	63	68	71	74	75							18:24
18:30	24	65	39	71	44	76	53	82	58	89			18:30	62	67	70	73	74							18:30
18:36	23	64	38	70	43	75	52	81	57	88			18:36	61	66	69	72	73							18:36
18:42	21	63	37	69	42	75	51	81	57	88			18:42	60	65	68	71	72							18:42
18:48	20	61	36	68	41	74	50	80	56	87			18:48	59	64	67	70	71							18:48
18:54	19	60	34	67	40	73	49	79	55	87			18:54	58	63	66	69	70							18:54
19:00	17	59	33	66	39	73	48	79	54	86			19:00	57	62	65	68	69							19:00
19:06	16	58	32	65	37	72	47	78	53	85			19:06	57	62	65	68	69							19:06
19:12	14	56	31	64	36	71	46	77	52	85			19:12	56	61	64	67	68							19:12
19:18	13	55	30	63	35	70	45	77	51	84			19:18	55	60	63	66	67							19:18
19:24	12	54	29	62	34	69	45	76	51	83			19:24	54	59	62	65	66							19:24
19:30	10	53	28	61	33	68	44	75	50	82			19:30	53	58	61	64	65							19:30
19:36	9	52	27	60	32	68	43	74	49	82			19:36	52	57	60	63	64							19:36
19:42	8	50	26	59	31	67	42	74	48	81			19:42	51	56	59	62	63							19:42
19:48	6	49	24	58	30	66	41	73	47	80			19:48	50	55	58	61	62							19:48
19:54	5	48	23	57	29	65	40	72	46	80			19:54	50	54	57	60	61							19:54
20:00	3	47	22	56	28	64	39	72	46	79			20:00	49	54	57	60	61	100						20:00
20:06	2	45	21	55	28	63	38	71	45	78			20:06	48	53	56	59	60							20:06
20:12	1	44	20	54	26	63	37	70	44	78			20:12	47	52	55	58	59							20:12

USACHCS STUDENT SERVICES

CHBOLC REQUIRED IN-PROCESSING DOCUMENTS CHECKLIST

NAME: _____ RANK: _____ DATE: _____

CH-BOLC COURSE DATES: _____

NOTE: YOU MUST BRING COMPLETED FORMS WITH YOU TO STUDENT SERVICES IN-PROCESSING. REVIEW APPLICABLE SAMPLES PRIOR TO COMPLETION.

FORMS (Yes, even if you have completed these in the past, you must do again for Ft. Jackson Finance)	Completed (Y/N)
RESERVE AND NATIONAL GUARD FINANCE IN PROCESSING SHEET (THIS BEGINS YOUR FIRST PAGE) ACTIVE DUTY DO NOT COMPLETE	
DA FORM 5960 (BAQ/BAH) EVERYONE Completes this form. (ACTIVE DUTY THIS BEGINS YOUR FIRST PAGE)	
DD FORM 2058 (LEGAL RESIDENCE CERT)	
1199 (DIRECT DEPOSIT SIGN-UP FORM) (do not take to bank for their signature)	
DA FORM 3685 (JUMPS PAY ELECTION)	
USARC 30-R (INITIAL UNIFORM ALLOWANCE) (only if you have never received)	
CURRENT W-4 EMPLOYEE WITHHOLDING ALLOWANCE	
MARRIED (COPY OF MARRIAGE CERTIFICATE (NO originals) Certificate must be the one from State NOT Church.	
SINGLE (copy of Lease or Mortgage)	
DIVORCED (COPY OF DECREE) if children, proof of child support, names, dates of birth etc.	
PROVIDE 3 COPIES OF ORDERS WITH THE ABOVE PACKET TO STUDENT SERVICES	